



**EXECUTIVE COMMITTEE KANSAS CHAPTER
AMERICAN PUBLIC WORKS ASSOCIATION
MEETING MINUTES**

Date: June 11th, 2015

**Location: Pizza Hut
1902 Main Street (US-77)
Winfield, KS 67156**

Time: 10:00 a.m.

Attendees: Chuck Bartlett, Shawn Mellies, Russ Tomevi, David Cronin, Kenzil Lynn, Ray Ibarra, Ron Seitz

Absent: Nathan Bergman, Justin Erickson, Brenda Hermann, Douglas Whitacre, Brett Letkowski, Karla Waters

I. Approval of Minutes

- Motion for April Minutes Approval - Lynn, Second – Tomevi. Motion Carried

II. Agenda review / modification

Add Snow Rodeo discussion (Ibarra)

III. Chapter Business

- a. National Congress in Phoenix (Ibarra) Chapter dinner options were discussed including the logistical issues with the stockyards and the lack of a banquet room at Durant's. The board discussed contacting National to discuss transportation issues and other options in the area.
- b. PACE Award (Ibarra) The Pace Award was submitted to National and was too large to email to some executive board members. National was contacted about a grammatical error on the second page and a revised sheet was submitted.
- c. Roads Scholar Presentations (Seitz) The meeting with the local governing boards were discussed. The meeting with the City of Ottawa City Council was scheduled for June 17. Ron Seitz, Lisa Harris, Brett Letkowski, and David Cronin are planning to participate in the presentation. Waiting to hear back from El Dorado and Augusta to schedule the meeting with the local governing boards.
- d. LTAP MOU (Seitz) The memorandum of understanding (MOU) had been a four party agreement in the past and that has been changed to just an agreement between LTAP and the Kansas Chapter of APWA. The board discussed the need to add the Road scholar information to the APWA website. The Road Scholar Committee now includes Ron Seitz, Greg McCaffery, and Mike Haeffele. **Motion to approve the MOU-Cronin, Second-Tomevi, Motion carried**
- e. Future Conference Locations (Bartlett and Cronin) Discussed potential locations for the next spring conference. There was a brief conversation about Hutchinson, Salina, and Junction City for the conference and more detailed discussion about Dodge City and Newton. **Bartlett will work on wording to put in the newsletter or an email blast to reach out to the membership for location ideas.**
 - Dodge City has been on the list for consideration for long time. The last time the conference was in Dodge City was the 1980's. There was concern expressed by board members if nobody from the local area was willing to be on the conference committee. The board discussed reaching out to Ray Slattery about being on the conference committee if the conference was in Dodge City
 - Newton was also discussed as another possibility. If the conference was in Newton it would be important to get somebody like Suzanne Loomis on conference committee.
- f. Conference and Auction Chairs (Bartlett) Talked with Jeff Hancock and Brad Waller has shown some interest in being the auction committee chair. The

conference committee chair would be sought out at the same time as conference location.

- g. Leadership Manual (Bartlett) This was put on hold due to the number of people absent at the board meeting.
- h. Snow Rodeo (Ibarra) Put together a handout and entry form for the Snow Rodeo. The rodeo is currently scheduled for September 16 at Milford State Park. The entry fee is \$45/person. The estimated cost for the event included \$400-\$500 for tent rental, \$10/person for food, and possible plaque cost for the winners which would be \$65 or less per plaque. The event would need insurance so going through National is a requirement. The City of Manhattan would provide the snow plow and Riley County would provide the grader. Due to the short notice the entry form would need to be mailed in and vendors would not be viable. The board encouraged spending some money to cover possible shortfall to get the event going again. Ibarra will send email of proposed final cost to the board and send event information to the League of Counties.

IV. Chapter Activities Reports

- a. President's Report (*Chuck Bartlett*) Working with Karla Waters on the newsletter.
- b. Treasurer's Report (*Russ Tomevi*) The golf tournament at the spring conference was a break even event. The conference raised \$15,000 and the auction raised \$12,000 both of which will be split with the County. There were a few issues with attendees being charged multiple times for one registration, still have to settle up with National and will look at reimbursement draw down in the future. There were 280 people that attended the conference and 164 unused meals.
- c. League / Legislative Affairs (*Nathan Bergman was absent*)
- d. Delegate's Report (*Kenzil Lynn*) The Executive Director, Peter King is leaving National. There was not much dialogue during the conference call about infrastructure funding. The infrastructure committee is working a living document about options that are used in each state. **Lynn will email talking points to the board.** Presented Top Ten Award to Greg McCaffery with Bartlett and Ibarra. Greg McCaffery talked about the possibility of Kansas Chapter possible being able to help with travel funding to the National Conference. **Motion to give a \$1,000 to Greg McCaffery to attend the National Conference-Seitz, Second-Lynn, Motion carried**
- e. Career Awareness (*Douglas Whitacre via Bartlett*) Will contact Kansas State University late summer or early fall to schedule the presentation with the student chapter of ASCE.
- f. Membership / Diversity Liaison (*Justin Erickson was absent*)
- g. Scholarship / LTAP (*Ron Seitz*) Mike Haeffele was added to the LTAP/Roads Scholar committee. The University of Kansas had five submittals and Kansas State University had two submittals for this year's scholarships. **Motion to approve the recommended winners for the two scholarships per school-Cronin, Second-Tomevi, Motion carried**
- h. Newsletter (*Karla Waters was absent*)
- i. Awards (*Brett Letkowski was absent*)

V. Action Items

- Executive Board: Follow up with Carla Anderson about moving forward with student chapter subcommittee to help out and gage the viability.
- Executive Board: Review leadership manual
- Bartlett: Work on wording for email blast or insertion into the newsletter to reach out to members about a spring conference location
- Lynn: Will email the talking points to the board

VII. Adjournment

Motion for adjournment – Lynn, Second –Cronin. Motion carried.

Next Meeting: September 10, Junction City