



**EXECUTIVE COMMITTEE KANSAS CHAPTER
AMERICAN PUBLIC WORKS ASSOCIATION
MEETING MINUTES**

Date: May 15, 2015

Time: 7:00 a.m.

**Location: Spring Conference
Four Points Conference Center
530 Richards Drive
Manhattan, KS 66503**

Attendees: Chuck Bartlett, Shawn Mellies, Russ Tomevi, Nathan Bergman, David Cronin, Kenzil Lynn, Ray Ibarra, Justin Erickson, Brenda Herrman, Ron Seitz, Douglas Whitacre, Brett Letkowski, Lisa Harris, Karla Waters

Absent: None

I. Approval of Minutes

- Motion for April Minutes Approval - Lynn, Second – Waters. Motion Carried

II. Agenda review / modification

None

III. Chapter Business

- a. National Congress in Phoenix (Bartlett) Encouraged committee members to attend.
- b. PACE Award (Ibarra) Draft of PACE Award will be sent out by the end next week for review by the executive board. The final draft is due to National on June 1.
- c. Chapter Leadership Meeting with Missouri and KC Metro Chapters (Bartlett) Discussed the possibility of meeting with these chapters on an annual basis. The board was in favor of this but wanted to see the topics that would be discussed before deciding who should attend. **Relay the support of this meeting back to Brad Patterson.**
- d. National Public Works Week May 17th-23rd (Bartlett) Communities need to recognize National Public Works Week. Greg McCaffery will be recognized for the Top 10 APWA National Award at the Junction City Council Meeting during this week. Bartlett and Lynn will present the award to Greg McCaffery.
- e. Kansas Chapter Spring Conference (Bartlett) The conference chair for the Spring Conference, Jeff Lackey has requested to step down due to work conflicts. The executive committee discussed replacements for Mr. Lackey (discuss with current conference committee to see if anyone is interested) and possible locations for the spring conference (Dodge City, Hutchinson, Junction City, and Salina). The conference committee typically starts meeting in September. The conference committee will need to reach out to the membership in each location to measure interest of hosting the conference.

IV. Chapter Activities Reports

- a. President's Report (*Chuck Bartlett*)
 - Kansas Chapter support letter to fully fund the State of Kansas T-Works program. The letter was reviewed by national and Scott Heidner. The letter was sent to the Governor, Secretary of Transportation and subcommittee members on the Transportation and Ways & Means subcommittees.
- b. Treasurer's Report (*Russ Tomevi*) The checking account balance is \$23,349.81, chapter CD balance is \$13,678.52, and the Merrill Lynch account balance is \$162,441.62. The spring conference total to date was \$53,000 and there was an estimated \$10,000 left to be processed. The auction made a minimum of \$10,000 with an estimate total near \$12,000. There is a \$250 gift card left to give away from the auction. The chapter needs to discuss the requirement of a waiver for future golf tournaments with national.

- c. League / Legislative Affairs (Nathan Bergman) The current session is supposed to end by Memorial Day but it is anticipated to go into June due the budget shortfall. Some of the discussion to cover the budget deficit included raising the sales tax and increasing the gas tax for three years. The significant changes to the KPERs retirement plan isn't anticipated to go anywhere this session. The changes to the KPERs plan that wouldn't allow employees to work for another agency with the KPERs plan passed the Senate. Encouraged members to contact the Legislators to ask them not to take any more money from KDOT.
- d. Delegate's Report (*Kenzil Lynn*) The subcommittee for infrastructure funding I s meeting the first week of June. (*Brenda Herrman*) The chapter mentoring subcommittee is in the process of sending out an email to the local chapters to get a description of what each chapter does well and contact information about that item. Only four of the 15 members on the subcommittee had submitted information at this point. National is working on a survey to get information about who within the chapter handles money and make sure they are registered with the within their state.
- e. Career Awareness (*Douglas Whitacre*) The meeting at the University of Kansas occurred in April. Brian Armstrong with Bartlett & West helped with the presentation and approximately 25 students attended the meeting. Will work with the scholarship chair to beef up the scholarship information for the presentation at Kansas State University in the fall.
- f. Membership / Diversity Liaison (*Justin Erickson*). Currently 265 members, 1 new member, 1 delinquent, and 12 prospective members. The City of Beloit, Topeka, and Cutler have 1 vacancy.
- g. Scholarship / LTAP (*Ron Seitz*) The scholarship solicitation closed on May 1. There were four applications submitted from the University of Kansas and one application from Kansas State University. There are two scholarships available for each school. Austin Jueneman, one the previous scholarship winner at KSU didn't realize that he had to reapply for the scholarship. **Motion to award the second KSU scholarship to Austin Jueneman-Letkowski, Second-Herrman, Motion carried.** Will work with career awareness chair to make the scholarship portion of the presentation standout more and get the word out better. (*Lisa Harris*) The certifications for the current graduates of the Roads Scholar program were signed by the president and the awards chair. There is new flyer that was developed that describes Roads Scholar program and the history. Described some changes/modifications to the Roads Scholar program and procedures to simplify the process. These modifications included getting electronic signature from the president and awards chair, changed the wording on the certificate from LTAP to APWA and the date was changed to fall or spring, and looking to adding another member from APWA to the committee. Discussed possibly giving away a gift for graduates of the program with a 50/50 split between APWA and KCHA. LTAP director will make arrangement with graduates for local presentation of the certificate. A draft of the MOU was left with the committee to discuss at the next board meeting. Look at putting a link to the Roads Scholar on the APWA website.
- h. Newsletter (*Karla Waters*) The next newsletter is coming out in June. It will include the president's message, photos from the awards presentations, and Legislative update. These items are due by June 5.
- i. Awards (*Brett Letkowski*) Will start setting up meetings to present the awards to the winners at their local council meetings.

V. Action Items

- Executive Board: Follow up with Carla Anderson about moving forward with student chapter subcommittee to help out and gage the viability..
- Executive Board: Review leadership manual
- Bartlett: Relay support for joint meeting with KC Metro and Missouri Chapter back to Brad Patterson

VII. Adjournment

Motion for adjournment – Lynn, Second –Letkowski. Motion carried.

Next Meeting: June 11, 2015 Winfield