



**EXECUTIVE COMMITTEE KANSAS CHAPTER
AMERICAN PUBLIC WORKS ASSOCIATION
MEETING AGENDA**

Date: March 12, 2015

Time: 10:00 a.m.

Location:

Topeka Public Works

620 SE Madison

Holiday Conference Room, Frist Floor

Topeka, KS 66607

Attendees: Douglas Whitacre, Shawn Mellies, Russ Tomevi, Nathan Bergman, David Cronin, Kenzil Lynn, Ray Ibarra, Brett Letkowski, Lisa Harris

Absent: Ron Seitz, Justin Erickson, Chuck Bartlett, Brenda Herrman

I. Approval of Minutes

- Motion for January 2015 Meeting Minutes Approval as amended - Letkowski, Second – Lynn. Motion Carried

II. Agenda review / modification

None

III. Chapter Business

- a. Conference Update (Cronin) Discussed that speakers were set and list was provided at the last meeting. Jeff Lackey was working with Jerred Schmidt to get the online registration setup. Mr. Lackey was also meeting with the hotel to finalize the food and beverages. Ray Ibarra was working on the vendor layout. The lunch speaker slot is still open and they are looking for somebody within KSU Athletic Department to fill this slot.
- b. Leadership Conference (Cronin) Erickson was absent and Whitacre was unable to attend
- c. Chapter Dinner at National (Ibarra) The group discussed options and possible contacts for locations to eat at the National Conference. The two contacts that were mentioned were John Rathbun and somebody a National would have a local contact. The cost range should be somewhere between \$35 and \$50.

IV. Chapter Activities Reports

- a. President's Report (*Chuck Bartlett was absent so David Cronin discussed*)
 - Participation in the round table next month in Hays was encouraged
 - Letters for Greg McCaffery and Suzanne Loomis were submitted
- b. Treasurer's Report (*Russ Tomevi*) Final scholarships had been cashed. \$161,299.18 is Meryl Lynch account for scholarships. \$13,668.38 in non-scholarship CD. \$23,519.14. in checking account.
- c. League / Legislative Affairs (*Nathan Bergman*) Discussed Senate Bill 177 which would change the city and local elections to the fall. Bond and Sales Tax elections would only be allowed in August & November. The Senate Ways & Means Committee passed the governor's budget. This reduced the KDOT operating budget by \$500 million. There was PE licensure bill that passed that changed the wording about professional engineers designing landscape architecture.
- d. Delegate's Report (*Kenzil Lynn*) (*Brenda Herrman*) Lynn attend the winter meeting of chapter delegates. The committee on infrastructure funding that he attended had good dialogue about what different regions of the country were using to fund infrastructure projects. Discussed about how APWA had sent letters of support to different political agencies in the past to support infrastructure funding. Mentioned that other regions had changed the name of the

snow rodeo to winter maintenance workshop. (Herrman was absent so Cronin discussed) Committee on capacity building and chapter mentoring put together a packet of chapter best practices and mentoring catalog. The catalog is expected grow as more regions participate and it would be put on the national website. Will be working on a sub-committee to work on a charity solicitation survey. This survey will compile a list of regulations for each State on dealing with charitable events, fund raiser etc.

- e. Career Awareness (*Douglas Whitacre*) The presentation at the University of Kansas is scheduled for April 29. The presentation at Kansas State University will be done in the fall of 2015 with the exact date yet to be determined.
- f. Membership / Diversity Liaison (*Justin Erickson was absent so David Cronin discussed*) Currently 265 members, 2 new members, 5 dropped members, with a few prospective members
- g. Scholarship / LTAP (*Ron Seitz was absent so Lisa Harris discussed*) Some changes that LTAP wanted to make to the Roads Scholar program to simply the certificate being completed and signed. This included change the date from the time that it was awarded to when it was actually complete and use of electronic signatures as backup option. Press release would of certificate would be sent out after recognition. Greg McCaffery will represent the KS chapter of APWA on Roads scholar committee. The group discussed hot topic that LTAP should cover in the future and these include trench safety and audible alerts for construction workers.
- h. Newsletter (*Karla Waters*) Information to include in the newsletter is due by March 20. Discussed including a Future Cities update with photo and conference update to be provide by Cronin, an update about Engineers without Border to be provided by Bartlett or Bergman, and a career awareness update to be provided by Whitacre.
- i. Awards (*Brett Letkowski*) Sent all of the awards on to National ad letters were sent out to the winners. Asked the board to consider changing some of the wording requirements in the George Williams Award. The current wording read "Nominee must be working as an employee for a minimum of ten years with a single public agency (city, county or state)" and proposed wording would change it to "Nominee must have worked as an employee for a minimum of ten years with a single public agency (city, county or state) and be currently employed by a public agency." **Lynn made motion to approve change, Tomevi second. Motion carried.**

V. **Action Items**

- Executive Board: Follow up with Carla Anderson about spring conference presentation and/or moving forward with student chapter.
- Bartlett: Send email of current committee members to the board for one final review before putting on website.
- Executive Board: Review leadership manual

VII. **Adjournment**

Motion for adjournment – Letkowski, Second –Bergman. Motion carried.

Next Meeting: April 2, 2015-Hays, Kansas