



**EXECUTIVE COMMITTEE KANSAS CHAPTER
AMERICAN PUBLIC WORKS ASSOCIATION
MEETING AGENDA**

Date: February 5, 2015

Time: 10:00 a.m.

Location:

**Kansas Department of Agriculture, Room 211
1320 Research Drive
Manhattan, Kansas 66502**

Attendees: Chuck Bartlett, Douglas Whitacre, Shawn Mellies, Justin Erickson, Russ Tomevi, Nathan Bergman, David Cronin, Kenzil Lynn, Ray Ibarra, Ron Seitz, Brenda Herrman, Carla Anderson, Peter Clark

Absent: Brett Letkowski, Karla Waters

I. Approval of Minutes

- Motion for January 2015 Meeting Minutes Approval - Seitz, Second – Ibarra. Motion Carried

II. Agenda review / modification

Add Future Cities update (Cronin)

III. Chapter Business

- a. Engineers without Borders Report (Peter Clark) Mr. Clark, the profession mentor of the group, discussed the activities that the group participated in during their trip. This trip was the first of five trips where the group conducted survey, gradation, and pecculation test for a future school site. Two student members (Danny & Jade) discussed the student chapter, fund raising, and other schools that they coordinated with on these projects.
- b. Student Chapter Update (Carla Anderson) Discussed her research into setting up a student chapter. The student chapter would more than likely be at a junior college or technical school. Carla is asking for direction and volunteers to setup by-laws as described by National. The board discussed allowing Carla to present the idea to the entire membership at the spring conference if room was available. **The board would follow up with Carla.**
- c. Conference Update (David Cronin) Discussed the progress and agenda for the Spring Conference. The committee is checking on the availability of Larry Stevens. Lunch entertainment is still an open slot that they are looking to fill with somebody from the KSU Athletic Department. Membership pins will be distributed with name tag and members will be recognized during the awards ceremony. The board discussed adding Carla Anderson after the Membership Meeting on Friday morning. The committee would discuss giving mugs or glasses with the county group.
- d. Future Cities Update (David Cronin) Discussed the future cities competition that was held on January 24 in Manhattan. There were 62 teams in the competition. The winning team was from Lawrence (their team name was Blomstrende-liv) and the team that won the Sustainable Infrastructure award, which was sponsored by the Kansas Chapter of APWA was from Manhattan (their team name was icity 6 plus)
- e. Committee Membership Update (Chuck Bartlett) **Bartlett will send email of current committee members to the board for one final review before putting on website.** Kenzil Lynn listed the scholarship auction committee: Jeff Hancock, Tammy Bennett, John Rathbun, Tom Mulinazzi, Andy Haney, Carla Anderson, Karla Waters, Jennifer Hancock, Larry Emig, and Cecil Kingsley. Russ Tomevi listed the awards committee: Brett Letkowski, David Spears, Karla Waters, Russ

Tomevi, Shawn Mellies, and Brian Clennan. Ron Seitz is the chair of scholarship committee instead of co-chair. L-Tap committee needs volunteers and the group discussed membership outreach to fill this committee.

- f. Leadership Manual (Chuck Bartlett) Tabled this item for discussion at a later meeting.

IV. Chapter Activities Reports

- a. President's Report (*Chuck Bartlett*)
 - Doug Whitacre and Justin Erickson are registered to attend Leadership training in KC.
 - **A letter of support for Greg McCaffery Top 10 award will be prepared.**
 - A letter of support for the KC Metro chapter to host the 2017 National Conference was submitted to National.
- b. Treasurer's Report (*Russ Tomevi*) Three of the four scholarships had been cashed. \$157,280.42 is Meryl Lynch account for scholarships. \$13,657.73 in non-scholarship CD. \$24,142.59 in checking account.
- c. League / Legislative Affairs (*Nathan Bergman*) Discussed the Governors proposed budget and the transfer of \$297 million in 2015 & 2016 from KDOT funds to cover budget shortfall. Discussed House Bill 2003 which will change annexation approval from a unanimous vote to 2/3 vote by county commissioners and House Bill 2153 which requires a cost analysts for private service contracts and requires a cost saving of at least 10% between the private contract cost and the same work completed by public employees. This bill could also cause private employees to report wages and be subject to an open records request.
- d. Delegate's Report (*Kenzil Lynn*) (*Brenda Herrman*) Lynn asked the board for ideas about the best practices completed by the Chapter for a report. The best practices listed by the board included interaction with the local colleges, round tables, scholarship auction, future cities, contributions to Engineers without Borders, membership recognition with pins, George Williams Award. Hermann discussed meeting with Council of Chapter committee and reporting to the board.
- e. Career Awareness (*Douglas Whitacre*) Discussed progress in setting up meeting with KU and K-State ASCE Student Chapters.
- f. Membership / Diversity Liaison (*Justin Erickson*) Currently 267 members, 2 new members, 2 vacancies, 4 delinquent, 3 prospective members and 4 member changed information. The two vacancies are from the City of Topeka and Cutler Repaving.
- g. Scholarship / LTAP (*Ron Seitz*) Working on scholarship applicants for next year. Sent notice to KU, K-State, Karla Waters to put in newsletter. Currently one application from KU. The applications are due on May 1.
 - LTAP-Seitz discussed that there are two people receiving level 1 Road Scholar Award. There will be a press release prepared by KDOT, the Chapter will have a member present for presentation of the certificate, and an advertisement with a picture from the presentation will be put in the local paper. L-Tap will have a booth at the spring conference and future L-Tap topics were discussed. Some of the optics included using recycled gas for GRS fill, erosion control tips, and crack sealing.
- h. Newsletter (*Karla Waters*) Nothing to report.
- i. Awards (*Brett Letkowski*) Brett was absent so Russ Tomevi gave report. The winners selected by the awards committee were as follows:
 - Project of the Year-Transportation-Less than \$5 Million was 23rd Street & Iowa Street Reconstruction
 - Project of the Year SC/RC-Transportation was Abilene East First Street Improvements
 - Project of the Year SC/RC-Environmental was Stewart Street, 14th Ave. to 9th Ave.
 - Project of the Year SC/RC-Environmental was Harveyville Tornado Disaster Emergency Wastewater Repairs
 - Excellence in Program Operations was City of Lawrence-Solid Waste Management Program
 - Top Ten Award was Greg McCaffery, City of Junction City**Lynn made motion to approve, Seitz 2nd, Cronin-abstain. Motion approved 10-0-1**

V. Action Items

- Executive Board: Follow up with Carla Anderson about spring conference presentation and/or moving forward with student chapter.
- Bartlett: Send email of current committee members to the board for one final review before putting on website.
- Executive Board: Review leadership manual
- Bartlett: Send letter of support for Greg McCaffery Top 10 award

VII. Adjournment

Motion for adjournment – Herrman, Second –Ibarra. Motion carried.

Next Meeting: March 12, 2015-Topeka, Kansas

DRAFT