



EXECUTIVE COMMITTEE KANSAS CHAPTER AMERICAN PUBLIC WORKS ASSOCIATION MEETING MINUTES

Date: September 11, 2014
Time: 10:00 a.m.

Location:
Opera House
135 W. 7th Street
Junction City, KS

Attendees: Justin Erickson, Kenzil Lynn, Brett Letkowski, Chuck Bartlett, Brenda Herrman, Karla Waters, Ray Ibarra, Brian Clennan, David Cronin, Russ Tomevi, Shawn Mellies, Carla Anderson

Absent: Ron Seitz, Nathan Bergman

Meeting was called to order at 10:14 by R. Ibarra

I. Approval of Minutes

Minutes June Board Meeting were reviewed. Motion to approve meeting minutes – K. Waters, Second – C. Bartlett . Motion carried 9-0 (R. Tomevi, S. Mellies absent).

II. Agenda review / modification

III. Chapter Business

- a. Fall Conference (Oct. 14th) (Chuck Bartlett) – Annual Fall Meeting Conference Agenda was distributed and reviewed. Motion to accept agenda – K. Lynn, Second – B. Letkowski. Motion carried 10-0 (S. Mellies absent).
- b. Student Chapter/Student Outreach (Carla Anderson) – Provided update on outreach program to draw interest from technical schools. Discussed with some public work directors about important qualities for program. Carla will discuss with UMKC how they started their program and will identify a school to try a pilot program.
- c. Every Day Counts – 3 (Brett Letkowski) – Ray will attend to represent the Kansas Chapter at the Regional Summit.
- d. Future City Competition – Board discussed sponsoring the 2015 Future City Competition at \$500. Recommended sponsoring an award given toward Sustainability. Motion to sponsor made – B. Clennan, Second – K. Lynn. Motion carried 11-0.
- e. Southeast Kansas Homeland Security Council - Discussed having an APWA representative on the council. Justin will research members from the area and get with Ray.
- f. Strategic Plan – Ray will contact Brian Van Norman and bring back at November meeting.

IV. Chapter Activity Reports

- a. President's Report (*Ray Ibarra*) – Spring Conference (May 13-15) at Four Points by Sheraton in Manhattan, KS. Golf outing is at Colbert Hills. Ray sent contract for hotel and golf to National.

Chapter Dinner (Toronto, Canada) – 25 attendees at the dinner. Transystems, Cutler Repaving and Bergkamp sponsored dinner.

PACE Award (Toronto, Canada) – Received PACE award at conference. Environmental Program was identified as area of weakness from National. Discussed ways to improve the environmental program including encouraging communities to recognize public works week and education outreach for recycling and Earth Day. Discussed having a diversity liaison – Karla volunteered. Discussed ways to improve promoting Public Works; continue to present awards to city councils. Need to promote the retired persons database.

Snow Roadeo – Ray will focus on holding Roadeo next year.

- b. Treasurer's Report (*Russ Tomevi*) - \$18,791 in checking account; \$13,636 in chapter CD; Scholarship Funds totaling \$166,622
Overall Total: \$199,051.00

Paid for Overland Park Mid-Am breakfast - \$1318. Waiting on Mid-Am disbursement of approximately \$5000.

Scholarship committee selected 4 recipients for fall semester (2 KU and 2 KSU). Scholarships were \$1000/each.

National is sending stipend for \$500 to chapter for delegates to attend Council of Chapter.

- c. Awards (*Brett Letkowski*) – no report
- d. League / Legislative Affairs (*Nathan Bergman*) - Nathan absent; no report
- e. Delegate's Report (*Kenzil Lynn*) – Exceeded expectations for attendees at Congress in Toronto. Membership had a slight increase. Chapter can earn up to \$700/stipend to send attendees to Chapter Leader Training February 26th and 27th, 2015; Justin and Shawn will possibly attend.

(*Brenda Herrman*) – Discussed change to Council of Chapters, there will be two Council of Chapter meetings per year. National sent survey to delegates on improving eight areas by forming committees and discussing ways to improve. Brenda was on chapter mentoring committee and discussed what the Kansas Chapter does well. Board mentioned fundraising, scholarship, outreach and leadership training are areas the chapter does well. Emphasis on retired membership.

Board discussed the role of the Alternate Delegate position within Chapter and funding costs for both delegates to attend national meetings. There was a motion to fund costs for both delegates to attend national meetings – B. Clennan, Second – K. Waters. Motion carried 10-0 (B. Letkowski absent).

(*Brian Clennan*) - Discussed interest in board members for 2015.

- f. Career Awareness (*Shawn Mellies*) – Meeting with K-State on October 23rd and KU on October 24th.
- g. Membership / Diversity Liaison (*Justin Erickson*) – Through 8/31/14 have a total of 272 members; gained 2 new members for the year, 8 delinquent members, 1 dropped member, 2 vacant memberships.
- h. Scholarship / LTAP (*Ron Seitz*) – Ron absent; no report.

- i. Newsletter (*Karla Waters*) – Ideas for next newsletter: Presidents message; Retired Membership article; Pictures from Toronto; Council of Chapters changes; PACE award; scholarships awarded; Junction City National Award; Future City article.

V. **Action Items:**

VII. **Adjournment**

Motion to adjourn – K. Lynn, Second – K. Waters. Motion passed 10-0.
Meeting adjourned at 11:39a.

Next Meeting: Annual Fall Meeting, October 14, 2014; Wichita, KS