



EXECUTIVE COMMITTEE KANSAS CHAPTER AMERICAN PUBLIC WORKS ASSOCIATION MEETING MINUTES

Date: November 6, 2014
Time: 10:00 a.m.

Location:
Sports Pavilion Lawrence
100 Rock Chalk Lane
Lawrence, KS

Attendees: Kenzil Lynn, Brett Letkowski, Chuck Bartlett, Brenda Herrman, Karla Waters, Ray Ibarra, Brian Clennan, David Cronin, Russ Tomevi, Shawn Mellies, Nathan Bergman

Absent: Ron Seitz, Justin Erickson

Meeting was called to order at 10:10

I. Approval of Minutes

The September Board Meeting minutes were reviewed. The Fall Conference meeting minutes were reviewed. Motion to approve meeting minutes with inclusion of the 2015 Executive Committee members – K. Lynn, Second – K. Waters. Motion carried 11-0

II. Agenda review / modification

III. Chapter Business

- a. Student Chapter/Student Outreach (*Ray Ibarra*) – Ray distributed letter from Carla Anderson on progress regarding beginning a student chapter. The board recommended supporting Carla to continue to explore opportunities.
- b. Every Day Counts – 3 (*Ray Ibarra*) - Ray attended meeting in St. Louis and distributed the minutes from the meeting. In 2014 there were 11 innovations that were reviewed and KDOT is focusing on four: 3D modeling, smarter work zones, data driven safety analysis and ultra high performance concrete connections for bridge elements.
- c. Southeast Kansas Homeland Security Council (*Ray Ibarra*) – Ray will attend meeting on November 18th.
- d. National Membership Strategic Plan – Ray distributed 2015 Membership Strategic Plan and will follow up in the future.
- e. Strategic Plan – Reviewed strategic plan sent by Brad Patterson. Discussed sending follow up letters to attendees of roundtables to summarize meeting and invitation to join APWA if not a member. Discussed trying to get to 300 members.

IV. Chapter Activity Reports

- a. President's Report (*Ray Ibarra*) – Spring Conference (May 13-15) at Four Points by Sheraton in Manhattan, KS. Jeff Lanza, former FBI agent will be keynote speaker.
- b. Treasurer's Report (*Russ Tomevi*) – Bills for Fall Conference paid. Received \$5740 disbursement from the Mid-Am Conference. \$22,351 in checking account, \$16,336 in CD's and \$164,120 in Merrill Lynch account.

- c. League / Legislative Affairs (*Nathan Bergman*) - Election this week, no other news.
- d. Delegate's Report (*Kenzil Lynn*) – Provided Infrastructure Financing for the Future Committee meeting update. Discussion on providing a website that identifies funding sources for municipalities. Winter meeting is scheduled for January 26th & 27th in Kansas City.

Chapter Mentoring Committee (*Brenda Herrman*) – 15 chapters represented on committee. Only 25 to 35 of 63 chapters turn in all information for PACE award. Discussed what chapters feel they do well - with the goal of producing a document for specific categories to be used by other chapters. Scholarship fundraising was identified a category for our chapter, Brenda will contact Jeff Hancock and turn in by end of November.

- e. Career Awareness (*Shawn Mellies*) – Career Awareness meetings were held with K-State on October 23rd and KU on October 24th. Brad Patterson, Membership Director from National attended the KU meeting. Discussed design and construction at KSU meeting. Discussed public/private careers at KU meeting and Greensburg project. Sustainability is a topic of conversation with students.
- f. Membership / Diversity Liaison (*Justin Erickson*) – Justin absent; no report
- g. Scholarship / LTAP (*Ron Seitz*) – Ron absent; emailed report to Ray. Scholarship committee - advertisement coming out soon for 2015 scholarships.
- h. Newsletter (*Karla Waters*) – Newsletter coming out next month, needs articles by first Friday in December: Delegate's Report update, Presidents Note, Scholarship Update, Awards, Spring Conference.
- i. Awards (*Brett Letkowski*) – Working on getting committee together, looking for members. Sending postcard mailing notice.

V. Action Items:

VII. Adjournment

Motion to adjourn - K. Lynn, Second - B. Letkowski. Motion passed 11-0
Meeting adjourned at 11:26a.

Next Meeting: December 11, 2014; Salina, KS