



## EXECUTIVE COMMITTEE KANSAS CHAPTER AMERICAN PUBLIC WORKS ASSOCIATION MEETING MINUTES

**Date:** January 9, 2014  
**Time:** 10:00 a.m.

**Location:**  
Newton City Hall  
201 East 6th St  
Newton, KS

**Attendees:** Shawn Mellies, Ron Seitz, Kenzil Lynn, Russ Tomevi, Nathan Bergman, Brian Clennan, Ray Ibarra, Justin Erickson, Brett Letkowski, David Cronin, Jeff Hancock

**Absent:** Chuck Bartlett, Karla Waters, Brenda Herman

Meeting was called to order at 10:09 by R. Ibarra

**I. Approval of Minutes**

Minutes December Board Meeting were reviewed. Motion to approve meeting minutes – K. Lynn, Second – B. Letkowski. Motion carried.

**II. Agenda review / modification**

**III. Chapter Business**

- a. Mid-Am Chapter Breakfast - Chapter breakfast was discussed. Brian will make arrangements and work with Tammy on attendance numbers. Consensus was to assume 80% of conference attendees would eat breakfast.
- b. Qualifications Based Selection (Jeff Hancock) - Jeff was representing American Council of Engineering Companies (ACEC) to discuss how to find a proper fee following the QBS system; counties and cities have had some concerns with negotiating fees. ACEC legal council has advised them to form a committee with APWA and KCHA members to lead effort for possible training or developing a formula. Jeff asked if APWA is interested in subject and being part of a committee. Suggestion was made to have KLM be involved and to have city representation and not just consultants. The board expressed interest in having representation in a committee. Jeff Hancock will report interest to Scott Heidner, Director of ACEC and get back with the board.
- c. Chapter Membership - Ray was asked by a vendor/member to provide a packet that showed benefits of APWA membership to potential members. Justin will investigate what national has on the web and putting together a packet. Recommendation was made to put together an information sheet on the Kansas Chapter and committees - Brian will work on one page sheet.
- d. Holding National APWA Meetings in Wichita - Discussion on if Wichita could host a national event, specifically the Snow Conference. There was a consensus not to pursue a national conference - takes a lot of effort from local and surrounding membership. There was discussion on a Kansas Chapter future conference returning to Wichita and some interest in the next joint conference being held in Manhattan. Brian will follow up with email to question about future conference in Wichita.
- e. Student Outreach Subcommittee - Carla Anderson asked if the board was interested in seeing if there was interest for student outreach at community college or small university level. Agreement from the board to ask Carla to try and gauge interest from universities or start a pilot program at Highland to see if any interest.

- f. Strategic Plan - Draft of 2009 Chapter Capacity Strategic Plan was handed out and reviewed. Decision to review and discuss at a later date. Brian will email draft to Jarod to get on website.

#### **IV. Chapter Activity Reports**

- a. President's Report (*Ray Ibarra*) - Transportation Engineering Conference April 8 and 9th - draft of program was distributed
- b. Treasurer's Report (*Russ Tomevi*) - submitted budget to national. Chapter balance \$200k; \$165k scholarship and \$35k in checking/CD. Spring scholarships have been paid.
- c. League / Legislative Affairs (*Nathan Bergman*) Nothing to report.
- d. Delegate's Report (*Kenzil Lynn*) - talked about draft agenda for Region VI delegates meeting in April: professional development advocacy, chapter website template, Congress Site selection, members library, powerpoint for delegate to give to members.
- e. Career Awareness (*Shawn Mellies*) Touched base with K-State to set up meeting and plan to get with KU in the next couple weeks.
- f. Membership / Diversity Liaison (*Justin Erickson*) Gained three new members in December. Membership is now at 273; five new members, 2 dropped
- g. Scholarship / LTAP (*Ron Seitz*): Scholarships: Checks out for spring semester to Jeremy Boeger (KU) and Claire Drilling (K-State). Applications for next year's scholarships will be online soon. LTAP training calendar was distributed. Concerns that Road Scholar new enrollment is declining. LTAP is working on updating their strategic plan with focus areas: roadway worker safety, infrastructure, workforce development, operational excellence.
- h. Newsletter (Ray) - if anything for March newsletter get to Carla
- i. Awards (*Brett Letkowski*) The committee has been formed. Andy Haney and Greg McCaffery will submit a Top 10 award. Ray will write recommendation letters. Motion was made to approve of postage for postcard reminders by Kenzil, second by Russ, Motion passed.

#### **VII. Adjournment**

Motion to adjourn - B. Letkowski, Second - B. Clennan. Motion passed.  
Meeting adjourned at 11:23a.

**Next Meeting: February 6, 2014; Manhattan, KS**